Authorize.Net

PAYMENT GATEWAY ONLY ACCOUNT SETUP FORM

Welcome to Authorize.Net, and thank you for choosing us for your e-Commerce transaction needs.

To set up your payment gateway account, please complete and email the complete application to:

Jessica Forbes | jforbes@visa.com

If you have any questions please contact: **Authorize.Net New Accounts Team at 866.437.0476**

Authorize.Net Gateway Only

Setup:	$0.00
Monthly:	$25.00
Transaction:	$0.10
Daily Batch:	$0.10

PAYMENT GATEWAY ACCOUNT SETUP FORM

ATTENTION: Jessica Forbes | jforbes@visa.com | Phone: 866.437.0476

STEP 1: COMPANY INFORMATION

Company Name: ______________________________

Company Officer / Owner / Principal Name: ______________________________

Title: ____________________ **Company Tax ID (Sole Prop. Can use SS#):** ____________________

Company Address (No P.O. Boxes): ______________________________

City: ____________________ **State:** ____________________ **ZIP Code:** ____________________

Company Phone Number: ____________________ **Company Fax Number:** ____________________

Email Address (The address that setup information will be sent to): ______________________________

Business Type (select one): ☐ *Corporation* ☐ *Non-Profit Corporation (**must send copy of 501c3**)* ☐ *LLC* ☐ *Sole Proprietorship* ☐ *LLP*

Market Type (select one): ☐ *Card Not Present (CNP)/E-commerce* ☐ *Mail Order/Telephone Order (MOTO)* ☐ *Card Present CP)/Retail*

Company Web Address (URL) (If you have one): ______________________________

Detailed Description of Products or Services Sold (please be specific): ______________________________

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STEP 2: PAYMENT AND ACCOUNT INFORMATION

Payment Gateway and Merchant Account Fees:	**Non-Refundable Setup Fee:**	**$0.00**
	Monthly Gateway Fee:	**$25.00**
	Per-Transaction (Gateway) Fee:	**$0.10**
	Per-Transaction (Merchant Account) Fee*:	**N/A**
	Batch Fee:**	**$0.10**

IMPORTANT: You must also complete the "AUTHORIZATION FOR SINGLE DIRECT PAYMENT (ACH DEBIT)" form on Page 3.

Non-Refundable Setup Fee: Company agrees to pay to Authorize.Net a one-time non-refundable fee in the amount written above for the setup of Company's payment gateway account and access to Authorize.Net Services pursuant to the attached Authorization for Single Direct Payment (ACH Debit) form.

Monthly Gateway, Per-Transaction Fee and Batch Fee: Authorize.Net shall charge Company a Monthly Gateway Fee, Per-Transaction Fee and Batch Fee in the amounts provided above. Billing shall commence upon the creation of the account. Such fees will be billed automatically on a monthly basis to the bank account provided on Page 3.

*** Merchant account fees** will be billed separately by your merchant account provider of choice.

****** Transactions are grouped into a batch and submitted at the end of each day.

Authorization. By signing below, the individual signing this application ("Applicant") certifies, acknowledges and agrees that: (i) Applicant is an authorized principal, partner, officer, or other authorized representative of Company that is authorized to bind Company to contractual obligations; (ii) Authorize.Net may share information contained in these setup forms with its service partners for the purpose of establishing a Merchant Account, if applicable; (iii) billing for the Authorize.Net Payment Gateway Account in the amounts set forth above shall commence upon Applicant's execution below; and (iv) Company agrees to be bound by the terms and conditions of the Authorize.Net Payment Gateway Merchant Service Agreement incorporated herein by reference and located at the following Web address: http://www.authorize.net/files/Authorize.Net_Service_Agreement.pdf.

Company Name: ____________________ **Signature:** ____________________

Print Name: ____________________ **Print Title:** ____________________ **Date:** ____________________

ADDITIONAL SERVICES INCLUDED WITH YOUR GATEWAY ACCOUNT

We include the following additional services with your payment gateway account for no additional fees. Terms and conditions apply for each.

Advanced Fraud Detection Suite™ (AFDS)

Advanced Fraud Detection Suite™ (AFDS) is a set of customizable, rules-based filters and tools that identify, manage, and prevent suspicious and potentially costly fraudulent transactions. You can customize AFDS to match your business needs and control how suspicious transactions are handled, including the ability to approve, decline or hold transactions for manual review.

For more information, please visit https://www.authorize.net/afds.

Automated Recurring Billing ™ (ARB)

Automated Recurring Billing (ARB) is ideal if you provide subscription-based products or services, or would like to provide your customers with an installment-based payment option for high-ticket purchases. With ARB, your customers' payment information is safely stored in our secure data center, which complies with the Payment Card Industry Data Security Standard (PCI DSS).

For more information, please visit https://www.authorize.net/arb.

Customer Information Manager (CIM)

Customer Information Manager (CIM) allows you to store customers' sensitive payment information on our secure servers, simplifying your compliance with the Payment Card Industry Data Security Standard (PCI DSS) as well as the payments process for returning customers and recurring transactions.

For more information, please visit https://www.authorize.net/cim.

APPENDIX A: Merchant Account Configuration Form

IMPORTANT: Appendix A must be completed by merchants with active Merchant Accounts. **Company Name:** ________________________________

STEP 1: Credit Card Types that your Merchant Account is Currently Configured to Accept
Accepted Cards (select all that apply): ☐ *Visa/MasterCard* ☐ *American Express* ☐ *Discover* ☐ *Diner's Club* ☐ *JCB* ☐ *Enroute*

STEP 2: Merchant Account Processor Configuration Information
Instructions: Please provide the requested information for the processor that is associated with your merchant account. **You need only provide information for ONE processor.**

Chase Paymentech – Tampa Platform		
Client (4 digits): _____	Merchant # (Gensar #) (12 digits): ____________	Terminal # (TID) (3 digits): _____

FDMS Concord EFSNet	
BuyPass / Terminal # (TID) (6 digits): _______________	Merchant ID (MID) (2 digits): ______

First Data Merchant Services (FDMS) – Nashville Platform	
Merchant ID (MID) (6-7 digits): __________________	Terminal ID (TID) (6-7 digits): ________________

First Data Merchant Services (FDMS) – Omaha Platform
Merchant ID (MID) (15 or 16 digits): ____

Global Payments – East Platform	
Acquirer Inst. ID (Bank ID) (6 digits): ______	Merchant ID (MID) (Usually 16 digits):_________________

Elavon (formerly Nova)	
Bank # / Term BIN (6 digits): _______________	Terminal ID (TID) (16 digits): __________________________

Pay By Touch (formerly CardSystems)	
Acquirer BIN (6 digits): ________________	Terminal ID (TID) (10 digits): ________________________

RBS Lynk (formerly LynkSystems)		
Acquirer BIN (6 digits): ___________	Store # (4 digits): ________	Terminal # (TID) (4 digits): ________
Merchant # (12 digits): ______________________________	Merchant Category Code (4 digits): ______	
Market Type (select one): ☐ *E-Commerce* ☐ *MOTO* ☐ *Retail*		

TSYS Acquiring Solutions (formerly Vital)		
Acquirer BIN (6 digits): ____________________________	Agent Bank # (6 digits): ______________	
Agent Chain # (6 digits): _________	Category Code (4 digits): _______	Terminal # (TID) (4 digits): ________
Store # (4 digits): _____________	Merchant # (12 digits): ________________________________	